

E-Rate Technology Plan Review and Approval Process

Required:

- 1.) Review the E-Rate Technology Plan criteria and write/update the district technology plan.

Recommended:

- 2.) Involve people in the district who have not been on the writing/rewriting team to self-assess the district technology plan utilizing the plan criteria written in a self assessment format (see link on E-Rate home page for the [E-Rate Technology Plan Self Assessment Rubric](#)).
- 3.) Modify the plan as needed according to the results of the local self-assessment.

Required:

- 4.) Complete and sign the E-Rate Technology Plan Statement of Assurances form.
- 5.) Send the completed and signed form to the Office of Public Instruction (OPI).
- 6.) The OPI will review the completed and signed form and issue the district a Certificate of Technology Plan Approval as appropriate.

The OPI will then update the E-Rate Technology Plan Approval spreadsheet and periodically post the updated spreadsheet posting on the OPI Web site.



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